

## 2020 Webinar Timetable (April to June)

Webinar #	Webinar 1	Webinar 2	Webinar 3	Webinar 4	Webinar 5	Webinar 6	Webinar 7
				Diploma only	Diploma only		Diploma only
<b>Title</b>	Introduction to life coaching	Facilitate change and communication skills	Applying approaches to life coaching	Using an eclectic approach to coaching	Specialist life coaching tools	Business planning and professional development	Marketing and running a life coaching business
<b>April</b>	1st	15th	23rd	28th		7th	
<b>May</b>	6th	12th	20th		28th		7th
<b>June</b>	3rd	9th	17th	25th		10th	

**Please refer to page 3 for information on pre-requisite units for each Webinar**

**Before you book into the Webinar, you need to have the completed the pre-requisite units**

**Classes go for 2 hours from 7.30 - 9.30pm (Sydney time)**

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You are able to attend the Webinars in any order and any time throughout your course as long as you have received a competent result in the relevant Units. **This means that you can continue on with your studies regardless of whether you have attended the previous unit's Webinar.**

### How do I make a booking request?

Simply send an email to [advisor@lci.com.au](mailto:advisor@lci.com.au) with Webinar Booking in the Subject line. Within the email state your **Full Name**, **Student Number**, **Phone Number** and **Email address** along with the Date and Webinar Number of the class you wish to attend. An Education Adviser will process your booking and respond with an email that contains a link to the resources you will need for the Webinars. You will receive an automated registration link via email, one day before the Webinar.

**PLEASE NOTE:** Students are required to book into a Webinars a minimum of one week prior to that class. Webinars require a minimum number of students to run. If this minimum is not reached one week prior to the classes being held, the class will be cancelled and all students previously enrolled will be re-enrolled into the next available class.

Once you have received confirmation of your booking please copy and paste the link below into your browser to access the Webinar handouts

[https://drive.google.com/drive/folders/0B5Sp\\_qVttTHDeU5XU0o5bmJrTVk?usp=sharing](https://drive.google.com/drive/folders/0B5Sp_qVttTHDeU5XU0o5bmJrTVk?usp=sharing)

A day before the Webinar, you will receive an automated email (from Zoom) that will include instructions on how to access the Webinar session via the internet and via the phone. If you have not received this email, please contact us IMMEDIATELY.

You will also receive email reminders 1 hour before the Webinar scheduled time.

To find the time difference between Sydney time and your location within Australia, please see this link <http://localtimes.info/Oceania/Australia/>

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### Webinar Prerequisites

Before you can enrol in any Webinar, you need to be competent in the unit(s) for that particular Webinar as each Webinar builds on the material presented in each of the units.

Diploma units	Certificate units	Webinar number	Title
LCCFCC402	LCCSCF401	1	Introduction to life coaching
LCCCPC403	LCCFCC402 LCCCPC403	2	Facilitate change and communication skills
LCDNLP501 LCDNCA502 LCDSFC503 LDCBC504	LCCCAC404 LCCCTC405	3	Applying approaches to life coaching
LCDACS506	N/A	4	Use an eclectic approach to coaching
LCDCTT505	N/A	5	Specialist life coaching tools
CHCPRP006 BSBSMB302 BSBMGT617	CHCPRP003 BSBMB401 BSBMB404	6	Business planning and professional development
BSBSMB405 BSBSMB403	N/A	7	Marketing and running a life coaching